

Q&A Session 26.07.2022

Completeness check of the application
before submission of the Joint Defence Call



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Joint Defence Call

Involved Parties



LE GOUVERNEMENT
DU GRAND-DUCHÉ DE LUXEMBOURG
Ministère des Affaires étrangères
et européennes

Direction de la défense



Luxembourg National
Research Fund



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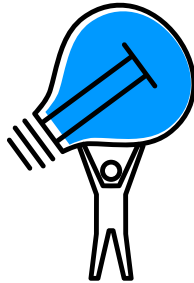
LE GOUVERNEMENT
DU GRAND-DUCHÉ DE LUXEMBOURG
Ministère de l'Économie

Project outline

Required steps until the submission of phase 1

Individual application

1. Create the project
2. Validate your participation
3. Fill in the project outline
4. Upload the mandatory attachments
5. Send the project outline / submit



Collaborative application

1. Create the project
2. Invite your collaboration partner(s)
3. Validate your participation (at least one validation is required per partner)
4. Fill in the project outline
5. Upload the mandatory attachments of all partners
6. Send project outline / submit



Research organisations

Which attachments need to be prepared?



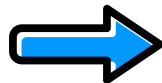
CV of all people involved in the project

- Narrative CV for PI(s)
- Europass CV for all others working on the project



Declaration of Honour

- To be signed by a legal representative



Additional information can be found in the [FNR Financial Regulations](#)

Companies

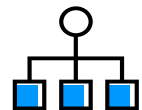
Which attachments need to be prepared?



CV of all people involved in the project (Europass CV)

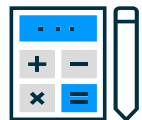


Declaration of Honour (to be signed by a legal representative)



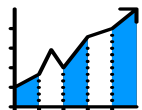
Organization chart*

- Shareholding structure / organigram up to the ultimate beneficial owner(s) or
- SME self-assessment questionnaire



2020 + 2021 Balance sheets and P&L accounts (at least draft for 2021)

- For the applicant company and
- At group-level



Business plan & cash-flow forecast*

- For start-ups (< 3 years): both mandatory
- For all other companies: only CFF recommended



Tips and tricks

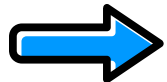
What should I know before the submission?

Targeted R&D milestones of the project proposal

- Multiple selections are possible
- Select all R&D milestones from project start to end, e.g. integrating knowledge + feasibility study + design (TRL 2-5)

Subcontractors involved in the project

- No need to provide CV for subcontractors but they need to fulfil the requirements of the Declaration of Honour



Regularly check the [FAQ section](#) on research-industry-collaboration.lu

Tips and tricks

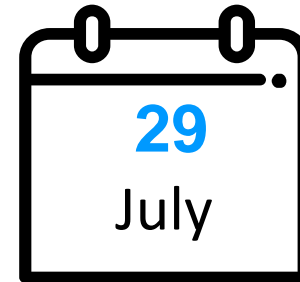
What should I know before the submission?

Mandatory submission of the project outline and attachments before the [deadline on 29 July \(11 pm\)](#)

- Online submission via research-industry-collaboration.lu
- Applicants / consortia who have not submitted a project outline during phase 1 cannot participate in phase 2

Any partner of the consortium can submit the project outline

- Make sure that all partners agree with the submitted version
- Make sure that someone submits before the deadline



Thank you!



Create your projects on the [research-industry-collaboration platform](#)

Questions to be addressed to contact@research-industry-collaboration.lu

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